

**BY ORDER OF THE COMMANDER
AIR FORCE RESERVE COMMAND**

**AIR FORCE RESERVE COMMAND
MISSION DIRECTIVE 1118**



13 JANUARY 2015

Mission Directive

**HEADQUARTERS FOURTH, TENTH AND
TWENTY-SECOND AIR FORCES**

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SUMMARY OF CHANGES

This document is substantially revised to incorporate to incorporate 10 USC § 10174, 23 Sep 1996, and format changes to comply with AFI10-101, *Format and Content of Mission Directives*.

1. Mission. Ensure assigned units maintain operational readiness according to Air Force standards. Provide operational leadership and supervision, affording appropriate span of control for the oversight and execution of the NAF-specific mission.

2. Command. AFRC NAF Commanders (CC):

2.1. Report to the Commander of the Air Force Reserve Command.

2.2. Exercise administrative control (ADCON) over assigned forces.

2.3. Exercise Class B mishap convening authority when warranted, with assistance from the AFRC SE staff.

3. Responsibilities. AFRC NAF/CCs Command, Ready and Employ, and Advocate for their assigned units.

3.1. Execute commander's responsibilities as outlined in AFI 1-2, *Commanders Responsibilities*.

3.2. Exercise Direct Liaison Authority (DIRLAUTH) with respective Lead MAJCOM (LMAJCOM) staff to ensure reserve training standards and qualification levels meet mobilization requirements.

3.3. Supervise and assist assigned units in planning and readying for deployment and employment actions.

3.4. Manage resources and advocate through participation in AFRC Corporate Structure.

3.5. Provide assistance to assigned units in management of personnel, resources and equipment to maintain operational readiness.

3.6. Execute assigned responsibilities with a lean, task organized staff in a skip-echelon staff structure. Command authority does not skip-echelon. AFRC Skip Echelon SharePoint Site <https://afrc.eim.us.af.mil/skip-echelon/SitePages/Home.aspx>.

3.6.1. Provide input to staffing products that affect command and operational readiness of assigned units. (*NOTE: Skip-echelon functions will provide effective concurrent and follow-up communication to the NAF.*)

3.6.2. Ensure NAF staffs have access to appropriate information/data systems to exercise command and maintain an advocacy role in all functions required to manage AFRC units.

JAMES F. JACKSON, Lt Gen, USAF
Commander

Attachment 1**GLOSSARY OF REFERENCES AND SUPPORTIVE INFORMATION*****References***

AFPD10-1, *Mission Directives*, 21 June 2002

AFI10-101, *Format and Content of Mission Directives*, 12 Feb 2003

AFMAN33-363, *Management of Records*, 1 Mar 2008

AFI33-360, *Publications and Forms Management*, 25 Sep 2013

AFI1-2, *Commanders Responsibilities*, 8 May 2014

10 USC § 10174, *Air Force Reserve Command*, 23 Sep 1996

Adopted Forms

AF Form 847, *Recommendation for Change of Publication*

Abbreviations and Acronyms

LMAJCOM—Lead MAJCOM

DIRLAUTH—Direct Liaison Authority

LMAJCOM—Lead Major Command

ADCON—Administrative Control

COCOM—Combatant Command Authority

OPCON—Operational Control

USC—United States Code